

**TOWN OF BURKE
212 SCHOOL STREET
WEST BURKE, VERMONT 05871
burke@burkevermont.org
802-467-3717 PHONE - 802-467-8623 FAX
November 5, 2018
SELECTMEN'S MEETING
Burke Town Clerk's Office**

PRESENT: Joe Allard, Christine Emmons, Darryel Corrow (Selectboard), Dave Kaufman, (Road Foreman), Rick Hackett, (Cemetery Sexton) John Kascenska and Jillian, Assistant Director, Lyndon Rescue, Willey Booker, Kevin Mack, Jason Robinson, NCIC, Katelyn Robinson, NCIC.

Joe opened the Selectboard's meeting at 5:00 p.m. Christine made a motion to accept the October 1, 2018 Selectboard meeting minutes as submitted. Darryel seconded. All in favor.

VISITORS: Mark Brown and Stacy Rice come before the Board to discuss how they would handle buying salt from the Town. Dave figured they used about 30 ton out of the Town's supply last year. The cost per ton this year is about \$90.00 per ton. The School is willing to pay for the salt at the Town's cost but they will need to put in their budget for next year. Nothing has been put in the School's budget this year for salt or sand. In the past the Town has salted the parking lot out of the Town's Highway budget. After a lengthy discussion the Board agreed to service the School as in the past and that the School will budget reimbursement to the Town of Burke for next year.

Kevin Mack, Burke Mountain, Willy Booker, Burke Mountain Academy and Jason Robinson, NCIC came before the Board to ask for support from the Selectboard and the Town for the Community Development Block Grant to improve the snowmaking on the Mountain. This portion of the project is for \$1 million which is a critical part of getting the project done. This grant must be associated with a nonprofit. This is part of a \$6 million project which includes building a 30 Million gallon pond (500' x 400' and 22 feet Deep) on VT Route 114 between the leach field and the old J & J Lumber property which will supply water to the mountain for their snow making. The current pond holds 2.5 million gallons. Other sources of match grant income are coming from five other sources including the receivership and other grants. They will be hiring a grant administrator which will put minimal pressure on the Town. The pond will also be available to the Fire Departments for fire control. There may be plans in the future to create a recreational area around the pond. The water will be drawn from the Passumpsic River. The whole project will be done on Burke Mountain and State owned lands so there will be no need for easements, etc. NCIC will assist with the CDBG process. The Board unanimously agreed to support the project and have the Town be the applicant in CDBG (Community Development Block Grant).

Willey Booker, Head of School for Burke Mountain Academy indicated that this project will be highly beneficial to the Ski School. The Mountains success is intertwined with the School's success. Burke Mountain Academy will also support the project and work closely with the mountain during the whole project.

After much discussion and other information coming from Katelyn Robinson, NCIC. Joe made a motion to support this project and Christine seconded. All in favor

John Kascenska and Jillian (Assistant Director), Lyndon Rescue came before the Board to present with Board with a draft of the Budget for next year. John went over some of the major changes and issues of what took place over the last year. One of the changes is that one of the ambulances is now housed at the Lyndonville Fire Department. They purchased a much needed new ambulance. They have increased the employee benefits and have reduced the balance on the line of credit.

Jillian went over the budget line-by line. Revenues are down and the expenses are up. The bottom line is up approximately \$6,000 which is a 9% increase from last year. The draft budget is available to view at the Burke Town's Clerk's office.

Rick Hackett came before the Board to further discuss the fencing around the cemeteries. He has been in touch with Round Fence. They will be coming to Town to give them an estimate. Rick told them that the two worst cemeteries for fencing is the Woodmont and the Meeting House. He would like to stick with the Cedar rail fences. The quote that he has gotten is \$24,000 installed. There are accounts that will help with the maintenance and repairs of the Meeting House Cemetery and the Woodmont.

Rick also wants the Board to know that he and several other people thinks that Dave Kaufmann is doing a great job on the roads in Burke.

ROAD FOREMAN REPORT – Dave brought the board up to date on what the road crew has been working on over the last month. He told the Board that he would like to get a credit card for the highway purchases. He says that he can get parts much cheaper on line than buying local and he wants to save the taxpayers as much as he can. He needs to get gas for the Town plow trucks during the night in the winter at East Burke Market when they are out late plowing. The Board agreed that it would be logical for those purposes.

Dave asked the Board when they will be putting out the Sidewalk bids. They will need to put in specific procedures.

Dave told the Board that he likes the Ginque Pit gravel which is a little more expensive, but the quality is much more worth it. He would like to continue to get the gravel there. The Board did not have a problem with that.

Dave asked the Board to get a volunteer committee together to study and search information to build a new Town Garage. Joe said that he has looked at other towns and has done a little research already. He said he would be willing to serve on the committee. Dave thought the a couple residents, a couple from the road crew and a member of the Selectboard would be a good start to the committee. Christine suggested putting something on the Website asking for volunteers. They want to keep it to about 7 members. She also said that the State of Vermont has plans available to Towns who are thinking of replacing their Town Garage.

He asked the Board if he could purchase a portable enclosure so they could stock pile premix of the sand and salt mix. He told the board that it would save a lot of time during a storm when they don't stop and mix the salt and sand.

Dave also told the Board that get would like to get a retirement plan for the employees. It is hard to keep good employees for any length of time if you don't have a retirement plan. Christine said that she would look into it.

Dave presented the Board with a change order from Pike for the extra work done on the Burke Hollow Road. After much discussion, Christine asked for a revised change order that the Board could understand. The

paperwork that was presented was very confusing. She doesn't feel comfortable signing the papers as submitted. Dave will go back to Pike for clarification.

Christine told Dave that they need to clean the sand off the Bridge on the Bugbee Crossing Road all the Bridges need to be free of sand build up to prevent future problems.

Wendy Davenport has submitted a bill to the Town for payment of a culvert that was put in her driveway by Scott Davis. The Board said that the Town does not pay for private culverts. Dave had already told her that the Town does not pay for culvert. The request for payment was denied.

CONSTABLE REPORT – No Report

ZONING ADMINISTRATOR'S REPORT: Brent Shafer asked Dave if Kevin Lajoie has come in to get a road access permit. He has not. Brent told the Board he has gotten the Tom Williamson violation letter back unclaimed. The next step would be to get the Sherriff's Department to hand deliver the letter. Brent also discussed with the Board that the Schwag property should be under the Health Officer jurisdiction, not the ZA. The fire Marshall will be visiting the property on November 7th so the Board will wait until after his report to decide what the next steps are.

Brent said that the trailer on US RT 5, Howard Bailey is now in compliance. Joe mentioned that they are still in violation because they have two unregistered vehicles on the property. He said it would be a waste of time to fine him.

Brent presented a letter of resignation effective December 28th The Board quickly reviewed the letter and accepted and thanked Brent for his services. After further review of the letter, Joe noted that he had spoken to Brent and they agreed ended date would be at the end of November. Joe will call him to remind him of their conversation.

George Frank came before the Board to further discuss the progress of the cover over the loading dock. Because it is so late in the season the siding will wait until next spring to install. He asked the Board how they want him to cover the doors. He had priced tarps to cover the doors until spring. George suggested moving the dumpsters on a black top area next to the loading dock. There were no decisions made at this time.

OTHER BUSINESS –

- ** The Board adopted the 2018 Local Emergency Operations Plan (LEOP). Motion to adopt made by Joe and seconded by Christine.
- * The Board discussed the pigeon problem that is causing issues at the Town Office and the Salt Shed at the Town Garage. No decision was made.
- ** The Board signed a road access permit for Darling Trails on Darling Hill
- ** The Board signed a road access permit for a Camp Ground – Rebecca Owen
- ** The Board reviewed a road access permit for Matt Heighten on the Bugbee Crossing Road. After discussion with Dave the Road foremen, they did not sign it because he had not cut the bank back as he was asked to do. The Board also told the Zoning Administrator not to issue him his permit until that work was done.

Christine told the Board that someone has to flush out the culverts in East Burke Village by the end of November or the State will not honor the grant. She did not feel that it is the responsibility of the Town to do this. They will contact Daniels Construction to see if they will do it.

CORRESPONDENCE: The Board read a letter from out of State residents, Paul and Diane Simpson from Ballston Lake, New York who stated that they have relatives buried in the Howland Cemetery and they wanted the Board to know that they were very impressed with the way the Cemeteries are kept up in Burke. They wanted to show their gratitude by donating to the cemetery fund so it will allow for the great work to continue.

ACCOUNTS PAYABLE: The Board reviewed the payables and signed the warrant as submitted.

With no other business to come before the Board, Darryel made a motion to adjourn. Joe seconded.

Respectfully Submitted,

Priscilla Aldrich, cvc, cvt, cmc
Town Clerk and Treasurer