

Planning commission minutes 4/14/16

In attendance: Sean Montague, David Ormiston, James Bentley, Keith Clark

Meeting started at 6:09

Old business: When Allison Low attended our last meeting, she urged us to update the town plan with a mandated flood resilience component. She recommended looking at the Hardwick Town Plan of 2014 as a model, and we have brought copies of this document to the meeting for review. David drew attention to the copies of the state guidelines for building flood resiliency plans, and the group reviewed that document. David made the recommendation that we review the Hardwick plan with recommendations for additional items. Some work on identifying risk areas has been done in the form of past geomorphic assessments. Here is a list of the information we need to create a plan similar to Hardwick's:

1. We need to find and entitle the documents that represent previous floodplain work in order to complete the flood resiliency plan. (David Ormiston)
2. Burke flood map and flood hazard areas (David Ormiston)
3. Existing 1980s flood insurance map (David Ormiston)
4. The lay of the land and flood damage risk section info (check if NVDA has something already. If they don't put it off until after next meeting)
5. Forest reserve district information (James Bentley) check proposed changes to bylaws document
6. Culverts and bridges (Keith Clark)
7. Critical facilities (school, firehouses, water infrastructure, town offices, recycling buildings, town garage) done for now
8. Damage to Burke infrastructure historically according to FEMA and public assistance reviewed through FEMA (Sean Montague)
9. Emergency relief and assistance fund ERAF information for Burke: do we have a hazard mitigation plan or local emergency operations plan? Need to confirm. (Keith Clark)
10. Make sure resilience strategies and goals apply to Burke (everyone take a look and come to the next meeting with recommendations)

New business: We need to elect a vice chair to step in for the chair in case of absence by the chair. James volunteered for the position. Sean made the motion to elect James and Keith seconded. 3 were in favor and one abstained.

January meeting minutes were approved

James made the motion to approve March minutes. Sean seconded. The minutes were approved unanimously.