

Burke Planning Commission Minutes 7/14/16

Present: Sean Montague, Ric Prescott, David Ormiston, James Bentley
Visitor: Allison Lowe NVDA

David called the meeting to order at 6:13

David asked if there were additional agenda items are there were none

Old business and new business: town plan revisions: David shared the draft flood resiliency document and discussed the process of drafting. David opened the floor to questions and comments about the draft. Allison confirmed that the language of the document matched statewide goals. She mentioned that one area of missing content in the draft document is the Planning Commission outreach regarding river corridors. She recommended that the draft flood resiliency plan include language about how PC had held public meetings to demonstrate public support for regulated river corridors. Sean suggested that PC produce records of those public meetings. Allison suggested adding related content under the ERAF and goals sections. The Emergency Operations Plan is a required document for this process, and there was discussion about whether or not Burke had completed this plan. Then there was a description of the Hazard Mitigation Plan, which is another required piece. The upside for Burke is that FEMA provides funds for stated hazard mitigation for those towns with an approved Hazard Mitigation Plan. The group agreed that the hazard mitigation plan and emergency operations plan should be added before passing the new town plan to the selectboard. Allison noted that there was a Burke hazard mitigation plan she had worked on in the past. David made the motion that Allison approach the town to draft a new Hazard Mitigation Plan. Allison stated that NVDA has grant funding to hire consultant to identify hazards in town and draft the plan. The group agreed to produce another draft for the next meeting for approval.

What followed was a discussion of other sections of the plan that Burke should consider in this round of revision, namely language about zoning issues related to development in East Burke Village.

- land use plan: vision for the villages, especially concerning dense development in the village: based on the additional data generated since the last town plan revision (affordable housing inventory, for example, which was part of a total buildout study).
- hazard mitigation
- Emergency operations plan
- public hearings for river corridors

Sean made the motion to include a public hearing to close out the NVDA grant for the town buildout on Thursday, August 11 at 5:45. Ric seconded. The motion was passed unanimously. Allison offered to take care of the planning and outreach for this NVDA public hearing.

Next steps on plan: David will identify areas in the plan to add or change and delegate those drafting responsibilities out before the next meeting.

Old minutes: Ric made the motion to approve the 5/12/16 meeting minutes. David seconded and then the group unanimously passed the minutes.

James made the motion to adjourn. Ric seconded. The group unanimously agreed to adjourn.