

Town of Burke  
212 School Street  
Planning Commission Minutes  
February 8, 2018

Present: James Bentley, Sean Montague, Keith Clark, Valerie Desmarais

Meeting called to order by James at 6:36.

Minutes from 01/11/18 were reviewed and provisionally accepted: Valerie to follow up with Alison Low to clarify language and section of town plan that deals specifically with the definition of "non-building" lots raised by Brent Shafer at the regular planning commission meeting in January.

The urgent and necessary town plan amendments have been completed.

Sean reported that he is on the infrastructure committee and at this point there is nothing that the planning committee can do to assist.

Energy Plan: Do we attempt this? Consensus was reached that a proactive position is preferred.

Sean made a motion that we develop an energy plan amendment to the town plan; this amends and adds to the town plan.

The guidelines were reviewed and assigned:

Sean- sections 3,4,5

Keith-sections 6,7,8

James-sections 9,10,11

Valerie-12,13,14

It was agreed that we would address these over the next 1-2 meetings.

Abigail submitted an agenda item relative to funding opportunities for local park and recreation facilities; "**10 Minute Walk**" supports high quality parks within 10 minute walking distance. Upon review it was noted that the town must have an existing parks and recreation committee to be eligible for funding. James made a motion to table the discussion; Valerie will check with Town Clerk's office to see if there is a Parks and Recreation Committee.

James reports that he is not available to attend Town Meeting and shared a letter that he wrote for the report.

Valerie called Brent Shafer to ascertain that he did not have any agenda items since he was not present, he did not.

James made a motion to adjourn which was unanimously approved; meeting adjourned at 7:38.

Respectfully submitted,

Valerie Desmarais

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