

TOWN OF BURKE  
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March 2, 2020  
Burke Town Clerk's Office

**Present:** Ford Hubbard, Christine Emmons, Joe Allard, Linda Corey-Hackett, Cathi Feeley

Christine called the meeting to order at 5:00. February minutes were reviewed and unanimously accepted.

**East Darling Hill Bike Path:** Preliminary plans were distributed for review. Christine feels that the plans reflect what has been asked of the engineers. There are wetlands identified along the Burke Hollow Road, there may be an area that the town will need to purchase. A question arose over the amount of "bike lane" signs that are actually required. Once the plans are approved at the town level, they are submitted to the state for environmental permits. VHB will work on the permits while the town works on the easements. Joe motioned to approve the preliminary plans. All agreed. Christine will continue to work with VHB.

**Hayden Crossing:** VTrans has completed plans, they are uploaded and ready for public comment. Discussion ensued regarding the bollards, there has been an objection to these, prior, they had been identified as highly desirable. Different configurations were discussed, with varying shoulder and travel lane widths. It should be as wide as it can be: 24' from rail to rail with fascia mounted guardrails. Requesting a yield sign on one side of the bridge to make it clear that it is a one lane bridge. Christine will email the requests back to VTrans.

**Town Manager :** The job description for the town manager was reviewed. Setting this up as a contracted position was suggested. Christine will re-write so that this can be reviewed at the next SB meeting. If the budget is passed at Town Meeting it can then be written up and advertised. Christine motioned for approval with revisions, all in agreement.

**Attorney:** Ed Zaccaro has not responded to a request to assist with the zoning violations.

**Zoning Administrator:** Mike Harris was not present, but he has sent a letter to Howard Bailey regarding the vehicles at his house on Rt. 5.

**VCLT:** Recommending electrical outlet covers and an eye wash station in the recycling building.

**Highway Grant:** Shawna Clifford is ready for us to submit grant requests for road and bridge projects. The culvert by Pete's Pond in Burke Hollow was denied last year, it can be re-submitted.

**Environmental Court:** March 20, 2020. Christine will be representing the town in a mediation with Kevin Lajoie. A compromise could include moving the road but there are wetlands so other options may need to be discussed.

Land sale papers were signed.

It was noted that there is \$69, 335.00 in the town garage fund.

The Select Board accepted the resignation of James Bentley from the Planning Commission.

**Recycle and Rubbish:** The SB accepted the resignation of Dave Coparanis ( recycle and rubbish truck driver) effective 02.25. This opening will need to be posted. The prior job description will be used, this position is budgeted for \$15/hr. Joe will follow up on this task. Mike Sylce is interested in the position and is driving in the interim.

**Rural Edge:** Christine is meeting with Rural Edge personnel on March 05, 2020 at 2:00 to discuss the "Pass Through Grant".

Accounts Payables were signed.

The meeting adjourned at 6:00.

Submitted,

Valerie Desmarais